

**Submission of Documents**

1. The following documents need to be submitted as part of your tender offer:
  - 1.1. Part 6 – Form of Tender;
  - 1.2. Part 7A – Summary of Tender;
  - 1.3. Part 7C – Schedule of Tender;
  - 1.4. Part 8A to 8C – Schedule of Rates;
  - 1.5. Part 9 – Statement of Compliance;
  - 1.6. Part 10 - Confidentiality and Data Protection Undertaking (For Corporations and Individuals);
  - 1.7. Part 11 – Declaration (Legal Standing);
  - 1.8. Part 12 – Contractor’s particulars and declaration including the required supporting documents as appendix to this prescribed form.
  - 1.9. Audited Financial Statements of the Tenderer in the past three (3) Years.
  - 1.10. Tenderer’s technical proposal with details on the following areas (*corresponds to item 4.2a and 4.2b in Paragraph 3.1 of 05 Part 5 – Eligibility and Evaluation Criteria*):
    - 4.2a:-
      - i. Tenderer to provide a proposed master programme illustrating it planning on phase and scope (roof works, alum façade works, awning/sunshade, painting works, rain water down pipe, lightning protection works, door and crack etc) including the pre-works preparation, sequence of works, post-work verification and rectification on area applicable in Singapore Sport School,
      - ii. Tenderer to provide write up complete with drawings/diagram to illustrate technical know-how on how to access the respective area for works according to the phase and scope ( roof works, alum façade works, painting works, rain water down pipe, lightning protection works etc) on area applicable in Singapore Sport School ( limited to a single page A4 of font size 12 of write up, no limit on diagram);
      - iii. Tenderer to provide write up complete with drawings/diagram to illustrate technical know-how in addressing issue with Façade

Painting Works, on how to remove existing paint works, prepare surface, application of primer, final layer, rectification, post-work validation on area applicable in Singapore Sport School ( limited to a single page A4 of font size 12 of write up, no limit on diagram);

- iv. Tenderer to provide write up complete with drawings/diagram to illustrate technical know-how in addressing issue with Water seepage, on on how to identify, trace, record water seepage, rectification, post-work validation on area applicable in Singapore Sport School ( limited to a single page A4 of font size 12 of write up, no limit on diagram
- v. Tenderer to provide write up complete with drawings/diagram to illustrate safety aspect on works on respective area according to the phase and scope ( roof works, alum façade works, painting works, rain water down pipe, lightning protection works etc) on area applicable in Singapore Sport School ( limited to a single page A4 of font size 12 of write up, no limit on diagram); and

4.2b:-

- i. Quality of the technical proposal detailing the proposed manpower resources including qualification and work experience of the personnel, the approach to works, including but not limited to, method statement/ method of construction, programme for works, , measures for Covid-Safe working, relevant catalogues, brochures, samples, etc., for the proposed materials, furniture, equipment and systems, schedule of technical data and schedule for sub-contractors such as Electrical that conform with all the tender requirements set out in this Invitation to Tender, etc.;